

Heart Of Maryland Classic Chevy Club

Constitution and By-laws

Article I – Name

The name of this club shall be Heart of Maryland Classic Chevy Club. We are incorporated in the state of Maryland as Heart of Maryland Classic Chevy Club, Inc., as a non-profit organization.

Article II – Purpose

The purpose of this club shall be to establish an association of members for the purpose of encouraging restoration and/or preservation of the Chevrolet automobile, including trucks and Corvettes.

Article III – Membership

Membership shall be open to persons with an interest in Chevrolet automobiles, ownership not required. Enrollment will require an annual membership fee of \$20.00 for the local chapter, Heart of Maryland Classic Chevy Club. Annual dues are payable by January 1st of each year. For members joining after June 30th, one half year dues of \$10.00 are payable upon joining with their regular annual dues of \$20.00 being payable by the following January 1st. The immediate family of each member shall fall under his/her membership.

Article IV – Officers

The officers of Herat of Maryland Classic Chevy Club shall consist of a President, Vice President, Secretary, Treasurer and Sergeant at Arms. Any member in good standing shall be eligible to hold one of the offices. To be a member in good standing, any member must attend a minimum of eight (8) meetings and/or official club events per year. Official club events consist of regularly scheduled and publicized car shows or cruise-ins. Meetings will be counted from November to October to qualify towards the yearly quota.

The officers of this club shall be elected by the membership of the club and they shall serve for a period of two (2) years.

In October of the election year, nominations will be held for the election of new officers and published in the monthly newsletter. The election of officers is to be held in November of that year with the new officers taking the office the following January. If an officer is unable to complete the elected term, a special election will be held to fill the remainder of that officer's term. Nominations will be held at the next meeting following notification of the need to step down and published in the monthly newsletter. The special election will take place at the following meeting, with the term effective immediately.

Any officer may be removed from office by a three-fourths (3/4) majority vote of the membership present.

The **President** shall be the chief officer and shall preside at all meetings of the membership. The President shall supervise all affairs of the club and meetings of its membership and shall assist with the monthly newsletter.

The **Vice President** shall act as the President in the absence of the President or if the office becomes vacant until a meeting of the membership elects a successor. The Vice President shall head all committees and report on their activities.

The **Secretary** shall record all the proceedings and shall be empowered to certify jointly with the President as to such proceedings. The Secretary shall maintain an attendance record for club meetings. The Secretary shall prepare a monthly meeting agenda to be presented to the other officers one week prior to the monthly meeting and will prepare the minutes of each meeting for general membership approval. The Secretary shall work with the newsletter editor and newsletter committee to handle club correspondence and to prepare a periodic newsletter.

The **Treasurer** shall have custody of all club funds and securities and shall keep in books belonging to the club full and accurate accounts of all receipts and disbursements; the Treasurer shall deposit all monies, securities and other valuable effects in the name of the club in such depositories as may be designated for that purpose by the membership. The Treasurer shall disburse the funds of the club as directed by the officers and the membership, taking proper vouchers for such disbursements and shall render to the officers and membership at the regular monthly meeting and whenever requested by them, an account of all transactions as Treasurer and the financial condition of the club. In January of each year the club treasury books will be audited by an independent individual selected by the officers of the club and the Treasurer will cooperate fully with the yearly auditing. The Treasurer shall process membership applications, collect yearly dues and assemble the membership roster which information shall be shared with the Secretary for maintaining records and the newsletter editor for mailing the monthly newsletter.

The **Sergeant of Arms** shall maintain order at all meetings and events which the club shall sponsor, host, hold or attend. The Sergeant of Arms shall also assist the other officers in all ways necessary in performing their duties of office.

Article V – Committees

A Committee to produce a periodic club newsletter will be formed to consist of the newsletter editor, Secretary, Vice President and President. The newsletter editor will be chairperson of this committee and will serve in a voluntary, not elected, capacity with the assistance of the Secretary, Vice President, President and other club members as available.

Temporary committees will be formed as necessary to coordinate club events.

Article VI – Resignation and Expulsion

Any member may resign by written notice to the Secretary or Treasurer. The resignation shall become effective upon receipt and upon payment of any and all indebtedness due to the club. Refunds of club dues will not be made

Expulsion and/or other disciplinary measures taken with regard to failure to pay dues or fees, infraction of the club rules and regulations and/or other causes shall be determined by the majority of the voting members at a regularly scheduled meeting and after the member(s) in question, under action, shall have been given written notice at his/her last known address of his/her right to submit their position to the voting membership.

Article VII – Meetings

An annual planning meeting shall be held in the month of January of each year for the purpose of planning, organizing and scheduling club events for the upcoming year and to conduct any business that may be necessary.

The regular monthly meetings of the club shall be held on the second Wednesday of each month from February through November unless otherwise decided and published in the monthly newsletter. A quorum is required to conduct business. A quorum shall be defined as 10 members attending a planning meeting or regularly scheduled meeting.

Special meetings may be called at the discretion of the President and/or five (5) or more members and at least two (2) officers of the club.

Article VIII – General rules

Heart of Maryland Classic Chevy Club shall not discriminate against any person regardless of race, religion, nationality, age or physical ability.

Heart of Maryland Classic Chevy Club will not tolerate the use of drugs or excessive public use of alcohol because of the poor public image it conveys of the club as a whole and the members individually.

Article IX – Amendments to the Constitution and By-Laws

Any member in good standing may propose in writing any irregularities, changes, additions, deletions, nonconformities, amendments and /or corrections that need to be addressed and/or made to the Constitution and By-laws. The written proposal(s) shall be submitted to the voting membership, if a quorum exists, for vote on consideration by the entire voting membership. If said proposal(s) passes by two-thirds (2/3) majority present at the meeting after discussion, said proposal(s) shall then be presented and voted on at the next scheduled meeting. Said proposal(s) passed by a simple majority of the membership present at that meeting shall be approved as an amendment to the Constitution and By-laws of Heart of Maryland Classic Chevy Club.

This revised Constitution and By-laws was approved and adopted by a simple majority vote of the membership of Heart of Maryland Classic Chevy Club present at a meeting held on the 15th day of February 2024. Seven previous revisions were approved and adopted at meetings held on the 12th day of April 1994, the 14th day of May 1996, the 13th day of May 1997, the 11th day of May 1999, the 11th day of January 2005 and the 11th day of March 2008, and the 16th day of April 2015.

President, Frank Baker

Secretary, Julie Thompson